

D009 – 11

To: Senior Management
From: Senior Design Class
Date: April 21, 2008
Subject: Weekly Status Letter

Tasks Completed Last Week

The system-level integration was continued this past week which involved testing the system from the GUI and the boards. The QA audit was completed and submitted. The software for Demo Operation was tested. The enclosure drawings were worked on which included soldering for the fans. The new boards were soldered and they are being tested. The ribbon cables were connected and tested. Some miscellaneous parts for the new boards were ordered on April 20, 2008.

Tasks Not Completed Last Week

The project website has not been updated with the project documents past March 24. It needs to be updated with the new status letters, labor hours, the QA Audit Report document and the Acceptance Test Plan document. The detailed API programming document was not completed and needs to be completed this week.

Tasks to Be Completed This Week

More integration testing will be completed this week, as more parts arrive. The Automatic control and the manual control should be tested this week. Work on the final powerpoint presentation will be started this week. The management will meet to distribute tasks to different individuals as per the schedule demands.