

Meeting Minutes

Date: April 28, 2008

Time: 11-12

Attendees: all students and Professors

Missing: Shri, Serdar

Prepared by: Emily

Checklist:

- Capacitors
 - o Finish by Monday Afternoon
 - o try one board first
 - o mass production afterwards
- ATP
 - o Finish by Monday Afternoon
- Website
 - o Update by Tuesday
 - o Update BOM, excreta If necessary
- Maintenance Manual
 - o Due Friday May 9th
- ATR
 - o Testing done Monday afternoon or Tuesday at 4
- Power Point Presentation
 - o Overview; slower
 - o System overview
 - o Requirements
 - o Keep demonstration organized
 - o Faculty and outsiders (hasn't seen project before)

Monday May 5

- meeting
- evaluations
- group review of project
- last status letter due

Friday May 9

- maintenance manual due